

**MINUTES**  
**COMMITTEE OF THE WHOLE**  
**PUBLIC WORKS/ENVIRONMENTAL SERVICES/FACILITIES**

**Monday, September 19, 2022, 6:30 PM**  
**Corporation of The Township of Edwardsburgh Cardinal**  
**Council Chambers, Spencerville Ontario**

**PRESENT:** Councillor Hugh Cameron  
Mayor Pat Sayeau  
Deputy Mayor Tory Deschamps  
Councillor Stephen Dillabough  
Councillor John Hunter  
Mark Packwood, Advisory Member

**REGRETS:** John Bush, Advisory Member

**STAFF:** Dave Grant, CAO  
Rebecca Williams, Clerk  
Gord Shaw, Director of Operations  
Mike Spencer, Manager of Parks, Recreation & Facilities  
Chris LeBlanc, Manager of Public Works

**1. Call to Order – Chair, Councillor Cameron**

Councillor Cameron called the meeting to order at 6:30 p.m.

**2. Approval of Agenda**

**Moved by:** M. Packwood

**Seconded by:** Councillor Hunter

That the agenda be approved as presented.

Carried

**3. Disclosure of Pecuniary Interest & the General Nature Thereof**

None.

**4. Business Arising from Previous Committee of the Whole Meeting Minutes (if any)**

Members inquired if Committee will be provided the updated building permit fee schedule. It was noted that staff are reviewing and updating the permit fees with the possibility of being reviewed by Committee in the coming month. Members

requested an that an update on the Spencerville drainage project change orders be prepared for the October meeting.

## **5. Delegations and Presentations**

### **a. Kristine Nepssy - Pride Crosswalk Request**

It was noted that Melissa Button will be presenting the information to Committee. Ms. Button requested Committee to support a motion to install and maintain a pride crosswalk in Spencerville. Ms. Button highlighted that the pride crosswalk would be a way for the Township to show support for the 2SLGBTQIA+ community. Ms. Button outlined how living in rural communities results in members feeling isolated, which is another reason why she feels that it is important for the Township to show that it is a place for inclusion.

Ms. Button proposed two possible locations for the pride crosswalk: 1. from the Spencerville clocktower park across to the road along Spencer St (County Rd 44), 2. across Water St, across the corner of County Rd 44 to the bridge. There was a discussion on the two proposed locations, the approximate costs associated with installing and maintaining the crosswalk on an annual basis and how the crosswalk would be funded.

Renn Nepssy outlined how residents of the Township need to feel and experience the support of an inclusive community. Renn noted that if the Township supported the pride crosswalk, it would be another positive step to display support to people like themselves that are transitioning and open to the 2SLGBTQIA+ community.

Committee discussed previous requests from various community groups for different crosswalks and the hesitation of installing crosswalks based on previous negative experience of vandalism in neighbouring municipalities. It was noted that the Township took a slightly different approach for a Remembrance Day crosswalk request; which was installing and displaying banners in the Township. Ms. Button noted that banners would be another positive display of Township support for the community, however if the crosswalk was vandalized, it would potentially create additional discussion to highlight the need for understanding and inclusivity. It was suggested that the Township's future Council may continue to explore options discussed, including the addition of banners and flags in the Township to support pride month.

Committee thanked Ms. Button and Renn Nepssy for the presentation and information.

### **b. Jon-Erik Dillon - Street Scan - Pavement Scan**

Mr. Dillon, CEO of StreetScan and Streetlogix, outlined to Committee when and how the business was created with the development and introduction of various modules, such as StreetScan, Streetlogix and the



work order platform between 2009 to 2020. Mr. Dillon outlined the market overview, the number of municipalities utilizing the services, reasons why municipalities need StreetScan and Streetlogix to improve data, pavement management and cost of maintaining 1km of road, factors that impact roads and sidewalks, StreetScan formula and AI used to develop the data, how the raw camera imaging is captured to determine pavement distresses and pavement ratings, sidewalk imaging and data assessment, and various modules available for annual subscription. It was noted that it is best practice with StreetScan to review the roads on a 3-5 year basis.

There was a discussion on the annual cost of each module, plus the additional cost to scan the road network. It was noted that to scan and collect the data, would be approximately \$150-170 per kilometre of road, with additional costs associated with scanning the sidewalks. Committee discussed how the scanning and data may be beneficial to assist the Township in determining road conditions and future needs studies. It was noted that the data collected will not be able to identify what work must be done or the condition under the surface, however, it would be used to assist the Manager of Public Works while completing the testing and review of various roads. Mr. Dillon noted that the Town of Prescott has been using their scanning and data collection services for 3 years and 6 months with the work order module.

Committee thanked Mr. Dillon for the presentation.

**6. Discussion Items**

None.

**7. Action/Information Items**

**a. Proclamation - National Day for Truth and Reconciliation**

Committee reviewed the report and noted that the proclamation has been approved in the past, therefore does not require a Council resolution to proclaim September 30, 2022 as the National Day for Truth and Reconciliation.

**b. National Day for Truth and Reconciliation - Paid Holiday**

Committee reviewed the report and noted that due to the CUPE collective agreement, unionized employees will receive the holiday and all Port employees and staff, being federally regulated, will receive the day as well. It was noted that due to the province not currently recognizing the statutory holiday, non-union Township employees would not receive the holiday. Members highlighted that if all other employees of the Township are being granted the day, it is only fair to extend the holiday to non-union staff. There was a general discussion on the impact of the holiday for non-union staff and how the holiday is meant to be used to recognize and reflect on past events which led to the new holiday.

**Moved by:** Councillor Hunter  
**Seconded by:** Mayor Sayeau

That committee recommends that Municipal Council recognize the federal statutory holiday, National Day for Truth and Reconciliation, as a paid holiday in 2022, for all municipal employees.

Carried

c. River Route Transit Partnership Agreement - Final

Committee reviewed the report and highlighted the average ridership per day is still below the originally anticipated number. Members discussed the timeline of the agreement which is from April 1, 2022 to March 31, 2023. Committee discussed the need to review the proposed budget in order to make an informed decision. It was noted that the annual budget will be presented in January and Council must decide if they wish to continue or terminate the agreement by end of February 2023.

It was noted that Council passed a resolution committing the Township to an upset limit of \$30,000.00 for the 2022 operating year, which is covered by the modernization funds. It was noted that the bus is not reducing the carbon footprint for the area, as was originally intended, along with supporting residents needs for transportation to local businesses and employment.

**Moved by:** Councillor Dillabough  
**Seconded by:** Mayor Sayeau

That Committee recommends that Council enter into the River Route Transit Partnership Agreement and direct the Mayor and Clerk of the Corporation of the Township of Edwardsburgh Cardinal to sign the River Route Partnership Agreement

Carried

d. Summer Programs Report

Committee reviewed the report and commended the Parks, Recreation and Facilities staff, specifically the recreation and aquatic employees and students for the successful season. Members highlighted the possible improvements outlined in the report for each sector. Committee discussed the potential need to create and implement a policy with respect to outside agencies that utilize the public swimming.

Committee highlighted the turnout for the Cardinal and Johnstown swim team events, noting that the events foster community pride. Members discussed the amount of ice rentals in August and if the space would be better utilized to continue additional summer programming until the end of



summer holidays. It was noted that the arena is rented on a regular basis by for-profit teams that tend to allow their children to use the public swimming resulting in the need for the above mentioned policy. Members suggested that the report be provided to the future Council for review.

e. Cardinal Dog Park/Parking Upgrades

The options and approximate costs for both a new dog park and additional parking near the Cardinal arena and back baseball diamond were reviewed. Members suggested that the Township may fund the dog park by utilizing some of the funds available in the Cardinal Hydro reserve. Committee discussed the need for additional parking near the arena to alleviate congestion and on street parking. The overall concept design for the dog parks and additional parking area was reviewed. Members noted that the report will be available for the future Council to review and decide if a dog park and additional parking is included in the upcoming budget.

f. Johnstown Tennis Court Update

Committee reviewed the report and inquired on the uptake on the pickleball in the Spencerville arena. It was noted that 3 timeslots were available per week, with only 12-15 members of the public attending per week. Members noted concerns with delaying the project until 2023 due to the available funding and the continuing increase in product costs. There was a brief discussion on Council direction and how Council is currently limited due to Restricted Acts with the municipal election. It was noted that with Restricted Act (lame duck) Council cannot approve a non-budgeted item over \$50,000.00 and that the delegated authority rests with the CAO.

g. Carmichael Municipal Consent Request

Committee reviewed the report and highlighted that with previous requests where the farms intends to outlet the water to a municipal ditch, the Council did not support the request. It was noted that the applicant wishes to make a cross cut to allow the culvert and new tile drainage to flow from the ditch to the other side of the road through the culvert. There was a general discussion on if the applicant may be permitted to complete the work or require the Township to complete the work and bill the costs to the benefiting applicant. It was noted that the applicant indicated that the road would need to be closed for a short period of time to complete the tile drainage work.

Committee discussed the possibility of the applicant completing the work with the supervision of the Manager of Public Works and/or Director of Operations. Members suggested that additional information is needed to make a final decision.

**Moved by:** Mayor Sayeau

**Seconded by:** Deputy Mayor Deschamps

That Committee defers the item to the September Council meeting, where additional information including costs for the Township to complete the project and a work plan can be created and discussed with the applicant.

Carried

h. Public Works Fleet

Committee reviewed the report and discussed the lack of responses for the 3/4 tonne truck. Members suggested that additional information, such as the in service date, purchase date and price, and hour meter be included in future reports.

i. Gravel Roads Needs Study

Committee reviewed the report and discussed the road ratings and conditions compared to how the roads may look visually to the average person. There was a discussion on the use of various treatment options, including surface treatment and asphalt based on the road type, condition and traffic.

j. Armstrong Road Funding Allocation - Councillor Hunter

**Moved by:** Councillor Hunter

**Seconded by:** Deputy Mayor Deschamps

WHEREAS following the passing of Resolution No. 2022-275, members of the public that are directly impacted by the Municipal Council decision voiced their concerns, by delegation, respecting the Armstrong Road surface remediation project to Council at the regular meeting held on August 22, 2022; and

WHEREAS during the regular meeting of Council held on August 22, 2022 Municipal Council rescinded Resolution No. 2022-275 - Armstrong Road Surface Remediation and directed staff to investigate alternative options; and

NOW THEREFORE BE IT RESOLVED THAT Municipal Council dedicate the \$17,100.00 allocated from Public Works Reserve to hot patching along Armstrong Road in 2022.

Carried

**8. Councillor Inquiries/Notices of Motion**

Deputy Mayor Deschamps highlighted and commended the Fire Department members on their recent training event in Cardinal.

Councillor Hunter noted receiving some comments and concerns about the gravel being pushed away from the cement base at the Cardinal boat launch



causing come trailers to hit the ledge. Inquired if additional gravel or stone may be placed at the edge of the cement ledge.

**9. Mayor's Report**

None.

**10. Question Period**

The following questions/comments were raised:

- Concern with the proposed process for the Carmichael municipal consent request item
- Allowing agricultural fields to drain and support the Port

**11. Closed Session**

None.

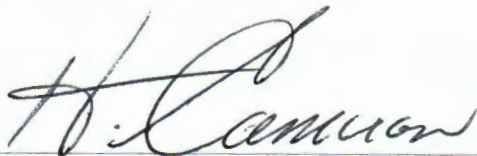
**12. Adjournment**

**Moved by:** Mayor Sayeau

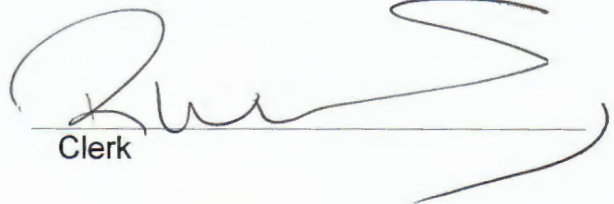
**Seconded by:** M. Packwood

That Committee does now adjourn at 9:13 p.m.

Carried



Chair



Clerk