

MINUTES
COMMITTEE OF THE WHOLE
ADMINISTRATION & OPERATIONS

Monday, June 12, 2023, 4:00 PM
South Edwardsburgh Community Centre
24 Sutton Dr.
Johnstown Ontario

PRESENT: Mayor Tory Deschamps
Deputy Mayor Stephen Dillabough
Councillor Joe Martelle
Councillor Waddy Smail
Councillor Chris Ward
John Hunter (Advisory Member)
Karen Roussy (Advisory Member)

STAFF: Dave Grant, CAO
Rebecca Williams, Clerk
Sean Nicholson, Treasurer
Gord Shaw, Director of Operations
Brian Moore, Fire Chief
Mike Spencer, Manager of Parks, Recreation & Facilities
Eric Wemerman, Chief Water/Sewer Operator
Candise Newcombe, Deputy Clerk
Wendy Van Keulen, Community Development Coordinator

OTHERS PRESENT: Tony Fleming - Cunningham Swan Lawyers

1. Call to Order – Chair, Mayor Deschamps

Mayor Deschamps called the meeting to order at 4:02 p.m.

2. Approval of Agenda

Moved by: S. Dillabough

Seconded by: J. Martelle

That the agenda be approved as presented.

Carried

3. Disclosure of Pecuniary Interest & the General Nature Thereof

None.

4. Closed Session

Moved by: S. Dillabough
Seconded by: J. Martelle

THAT Committee proceeds into closed session at 4:04 p.m. in order to address a matter pertaining to:

- a) Section 239 (3.1) Educating or training the members; Specifically: Council Orientation Training - Integrity Commissioner

Carried

- a. Section 239 (3.1) Educating or training the members; Specifically: Council Orientation Training - Integrity Commissioner

Moved by: W. Smail
Seconded by: J. Martelle

THAT the closed meeting of Committee does now adjourn and the open meeting does now resume at 6:14 p.m.

Carried

5. Report Out of Closed Session

The Chair reported that Committee met in a closed session under Section 239 (3.1) Educating or training the members; Specifically: Council Orientation Training with the Integrity Commissioner.

6. Business Arising from Previous Committee of the Whole Meeting Minutes (if any)

None.

7. Delegations and Presentations

None.

8. Consent Agenda

Moved by: C. Ward
Seconded by: S. Dillabough

That the following consent agenda items be received:

- a. Spencerville Lagoon Discharge Report

Carried

9. Discussion Items

- a. Cardinal Canal Cleanup - Councillor Martelle

There was a general discussion regarding the beautification and stabilization of the Cardinal Canal bank including identifying the various government and agencies that would be involved with revitalization of the canal. It was noted that a canal stabilization report was previously completed, which identified areas of concern and suggested signage identifying the instability of the canal walls, which were subsequently installed. Members discussed the validity of the report on the current state of the canal and noted the benefit of reviewing the report for informational purposes.

Committee discussed possible funding sources for the project, the possibility of applying for provincial heritage grants and the necessity for an updated canal stabilization report to identify concerns prior to performing any work in-house or otherwise on the canal walls.

Committee requested staff to draft a report for the September meeting outlining possible next steps of the project including a proposed scope for beautification clean-up and identifying the various authorities that oversee the Cardinal Canal.

10. Action/Information Items

a. GIC Term Renewal Update

Committee was provided with a brief summary of the report and discussed transferring to the Industrial Park reserve to remain fluid and the proposed County Road 2 Infrastructure Ontario debenture amount and timeline. It was noted that interest on the loan does not accumulate until the loan is debentured.

b. Street Banner Display Policy

Committee was provided with a summary of the report and discussed the cost of erecting additional flag poles in the Township, expanding the banner locations in the future and noted a potential increase to the Parks, Recreation and Facilities Department's overall operating costs.

Moved by: J. Martelle

Seconded by: C. Ward

That Committee recommends that Council adopt the Street Banner Display Policy as attached.

Carried

c. Industrial Park Lands for Sale and Appraisal

Moved by: W. Smail

Seconded by: J. Martelle

That Committee recommend that Council acknowledge, by resolution, that the 6.5acre parcel of Industrial Park land is for sale and direct staff to obtain an appraisal for both remaining parcels.

Carried

d. Spencerville Arena Fall Ice Update

Committee was provided with a summary of the report and discussed the Township staff efforts to work collaboratively with the Town of Prescott recreation department and the minor hockey associations to maximize ice rentals and the overall hours committed for the Spencerville arena. Committee clarified the details of the schedule for ice rental and noted five scheduled hockey tournaments in the South Grenville area for the upcoming season.

e. Spencerville Lagoon Discharge Report - CONSENT

Moved by: S. Dillabough

Seconded by: J. Martelle

That the Spencerville Lagoon Discharge Report be received as presented.

Carried

f. Wet Versus Dry Flow Assessment Study

Committee was provided with a summary of the report and discussed the tender response, new versus retroactive Environmental Compliance Authority requirements, recommendations made from the report, government red tape, impact to reserves, AMO delegation topic requests and sending a letter identifying concerns with the new requirements to the Minister of Environment, Conservation and Parks.

Moved by: S. Dillabough

Seconded by: W. Smail

That Committee recommends that Council award the Wet vs Dry flow assessment study to Stantec Consulting and cover the costs from the Spencerville Wastewater Reserve Fund (98-3806) to an upset limit of \$69,000.00

Carried

g. Firefighter Honorarium and Reimbursement Policy Follow-up

Committee was provided with a summary of the report and discussed the current points system, identified allocated budget for training, justifying volunteer response to events, volunteer versus full-time positions and how

to appropriately value volunteer members' time. Members noted concerns with the proposed changes to the honorarium and requested the item be brought back for further discussion at a future meeting.

11. Councillor Inquiries/Notices of Motion

None.

12. Mayor's Report

None.

13. Question Period

None.

14. Adjournment

Moved by: C. Ward

Seconded by: S. Dillabough

That Committee does now adjourn at 8:32 p.m.

Carried

Chair

Deputy Clerk