



**TOWNSHIP OF EDWARDSBURGH CARDINAL
ACTION ITEM**

Committee: Regular Council

Date: December 11, 2023

Department: Administration

Topic: PFHT Sponsorship Request Letter

Purpose: To provide the sponsorship request letter from the Prescott Family Health Team for their 2024 employee health and wellness event.

Background: See attached letter. The employee health and wellness event is being scheduled for April 2024.

Policy Implications: Schedule A of Bylaw 2019-76 outlines the Community Grants and Donation Policy. The Community Grant Program provides limited financial assistance and in-kind support to community groups and organizations within and directly serving the Township to assist with activities or special events. The 2024 Community Grants and Donations applications open in January.

Financial Considerations: The budget line for community grants and donations was increased from \$12,000.00 to \$15,000.00 this year. To date, there has been \$15,325.00 spent.

Recommendation: That Council receives the request letter and that the letter be considered with the 2024 Community Grants and Donations program.

A handwritten signature in black ink, appearing to read 'D. Scott', written over a horizontal line.

CAO