



TOWNSHIP OF EDWARDSBURGH CARDINAL ACTION ITEM

Committee: Regular Council

Date: March 25, 2024

Department: Public Works/Environmental Services

Topic: 2024 Road Program – Professional Services

Purpose: To award the professional services for the 2024 road program to Eastern Engineering Group.

Background: On February 12, an invitation was issued to provide for professional services relating to the 2024 road program. The proposal submissions were to include costing for tendering, contract administration, excess soil requirements and site supervision.

At closing on March 5, three (3) submissions were received and reviewed by staff.

Bidder	CA	Inspection / excess soil / tender	Estimate Total	Experience with bidder
Safe Roads Engineering	Not clear	*\$76,950.00*	\$76,950.00	None
Eastern Engineering group	\$9,750.00	\$75,000.00	\$84,750.00	Yes -good quality
Jewell Engineering	\$10,400.00	\$126,728.00	\$137,128.00	Yes – very good quality

*the submission only listed 188 inspection hours so the price was extrapolated out to 500 hours for accurate comparison purposes.

Based on the overall evaluation, the lowest most responsible bidder was determined to be Eastern Engineering Group.

Policy Implications: By-law 2023-51 establishes policies with respect to the procurement of goods and services. It states that all expenditures shall be within the current approved budget or within approved estimates, otherwise, prior approval of Council is required. In addition, expenditures above \$75,000 require approval of Council.

Financial Considerations: The 2024 resurfacing program included \$90,784.00 as part of the total resurfacing project. There are two submissions that are within the 2024 budget estimates.

Alternatives: Council could award the professional services to Jewell Engineering based on their performance with the County Road 2 water and sewer project. This would be above the budget estimates and possibly a transfer from reserves to cover the additional cost.

Recommendation: That Council award the professional services for the 2024 road program to Eastern Engineering Group to an upset limit of \$84,750.00 plus non rebated HST and direct staff to execute any required documents.

A handwritten signature in dark ink, appearing to read "D. Scott", is written over a horizontal line.

CAO/Director of Operations