



TOWNSHIP OF EDWARDSBURGH CARDINAL ACTION ITEM

Committee: Committee of the Whole – Community Development

Date: April 15, 2024

Department: Parks & Recreation

Topic: Cardinal Boat Launch Fee Schedule

Purpose: Propose a Boat Launching fee for non-residents

Background: At the December Committee of the Whole – Administration and Operations meeting staff presented a discussion item with a number of options for the upcoming boating season in regards to a launching fee. Based on the information from that meeting the consensus from the committee was that we should be charging nonresidents a launching fee and allowing our residents to launch free of charge. Nonresidents would be required to complete a short form either through our website or log on using a QR Code at the launch site. Non-residents would provide their vehicle and trailer license plate, permanent address and pay a one-time yearly fee of \$ 25.00 to launch their boat. The enforcing of the boat launch would be done by our By-Law enforcement officer who would get copies of the registration showing the plate and vehicle description. This would be a passive enforcement approach.

Policy Implications: Bylaw 2024-08, the bylaw that establishes rates and fees for services performed by the recreation department would require an amendment to incorporate the new charge. Staff will advertise this at the boat launch and on social media platforms.

Financial Considerations: This would be a trial project for the upcoming season where we could gain greater knowledge on the usage from non-residents and a true figure would be placed in the 2025 budget.

Recommendation: That Committee recommends that Council direct staff to create a Web Based registration form for non-residents with an annual fee of \$ 25.00 for the Cardinal boat launch and direct staff to update Schedule A of the recreation fee bylaw to reflect the new charge.

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Facilities Manager