



**TOWNSHIP OF EDWARDSBURGH CARDINAL
ACTION ITEM**

Committee: Regular Council

Date: July 22, 2024

Department: Public Works

Topic: Award the Truck with Snowplow Equipment Tender EC-PW-24-07

Purpose: To recommend the award of the EC-PW-24-07 Truck with Snowplow Equipment tender to the lowest bidder Premier Truck Group.

Background: On April 29th, 2024, Council directed staff to re-issue the 5 Tonne Truck with Snowplow Equipment Tender for the opportunity to receive competitive pricing. The tender document was reissued and posted on the Township website. Nine tender packages were directly sent to proponents. Three bid submissions were received by the 4pm local time closing on July 2nd, 2024 and opened publicly shortly after closing time. The (3) three submissions are listed below:

	Bidder	Tendered Cost	HST	Total Tender
1	Premier Truck Group (Belleville Ont)	\$ 360,925.00	\$ 46,920.25	\$ 407,845.25
2	Rush Truck Centre (Kemptville Ont)	\$ 365,273.45	\$ 47,485.55	\$ 412,759.00
3	Aebi-Schmidt Canada Inc. – (St- Andre-Avellin, Quebec)	\$ 371,897.68	\$ 48,346.70	\$ 420,244.38

Staff reviewed all submissions and determined that Premier Truck Group was the lowest compliant bidder meeting all specifications set out in the tender invitation.

Policy Implications: By-law 2023-51 establishes policies with respect to the procurement of goods and services. It states that all expenditures shall be within the current approved budget or within approved estimates, otherwise, prior approval of

Council is required. In addition, expenditures above \$75,000 require approval of Council.

Financial Considerations: A high-level estimate for the replacement of Truck #6 was from \$370,000.00. The low bid by Premier Truck Group came in at the budgeted level. The Township will receive and pay for the unit in the 2025 budget year. Council will have the opportunity to determine the final revenue source during 2025 budget deliberations. Available options would include the 2025 taxation year, a combination of the 2025 taxation year and reserves or short-term financing of the vehicle.

Recommendation: That Council award the 5 Tonne Truck plus related Snow Plow Equipment Tender EC-PW-24-07 to Premier Truck Group at the bid price of \$ 360,925.00 plus HST for a total cost of \$407,845.25, and direct staff to execute the necessary documents.



Manager of Public Works



Director of Operations