



**TOWNSHIP OF EDWARDSBURGH CARDINAL
ACTION ITEM**

Committee: Regular Council

Date: July 22, 2024

Department: Finance

Topic: 2024 Q2 Budget Variance Report

Purpose: To receive the Q2 budget variance report.

Background: The attached report is a summary of revenue and expenses for the period ending June 30, 2024, with a comparison to the 2nd quarter of 2023.

For this period, it is anticipated that expenses should be at approximately 50% of the budget with 50% of the budget remaining. To note that some revenues and expenses are not cyclical in nature and may occur at specific times of the year. For example, projects that are dependent on weather conditions such as roadwork will not be shown in the first or second quarter since the work will be completed in the second half of the year when weather conditions are optimal, and those expenses will be shown in Q3/Q4 when most of the work will be completed.

The report shows that there is 62.26% of the budget remaining of the overall departmental revenue and operating expenses. At this time, there have been some reserve transfers reflecting the work that has been completed regarding capital projects.

Some variances of note in revenues are as follows:

- Public Works revenue has 84.32% remaining, this will be captured in the third quarter as this is an annual payment received in September.
- Building permit fees are 67.09% of the budgeted amount, this is due to an increase in the issuance of permits as well as some larger projects that have started in Q2.

Some variances of note in expenses are as follows:

- Public Works vehicle expense budget has 38.33% remaining. This is due to an increase in repairs and replacements. These expenses have been discussed during the municipal disbursement's reports.

- Capital expenses are showing some expenses that relate to 2023 projects and should be noted that these amounts will not go against what was budgeted for in 2024 for capital expenses.
- Public Works capital expense increase is in relation to the purchase of the tandem axle plow truck which was delivered in Q2 and offset by the transfer from reserves.

Policy Implications: None

Financial Considerations: None

Recommendation: THAT Council receive the 2024 Q2 Budget Variance Report as presented.



Treasurer



CAO