



TOWNSHIP OF EDWARDSBURGH CARDINAL ACTION ITEM

Committee: Regular Council

Date: September 30, 2024

Department: CAO

Topic: 2024 Asset Management Plan

Purpose: To approve the 2024 Asset Management Plan (AMP) to be compliant with O. Reg 588/17.

Background: Ontario Regulation 588/17 requires all municipalities to have an updated Asset Management Plan for 2024.

Staff engaged Public Sector Digest (PSD) to prepare this asset management plan. PSD also prepared the report for 2020 so there were many synergies present to get the project completed quickly and on budget.

The asset management plan is a snapshot in time. The snapshot used was December 31, 2023, therefore the 2024 capital items are not reflected in this report. This affects the road program that was completed in 2024 plus the tandem axle plow truck that was purchased by Public Works. However, the County Road 2 project and the Johnstown and Spencerville drainage projects are reflected, and the infrastructure gap is closed for those two assets.

When reviewing the condition assessments, it is important to keep in mind that these are standard metrics applied to the assets. An asset that is listed in “good condition” may be in good working order and will outlast its usual useful life. A good example of this is the Ingredion Arena. It is a newer building and well maintained and will likely outlast its useful life. There are also situations like the Cardinal Fire Station which is in “fair condition”, however is not meeting the needs of the department or residents.

As a result of the asset management plan, PSD recommends that an annual capital levy of 2.7% be incorporated into the annual budget starting in 2025. The current capital portion of the annual funding from the Port of Johnstown is sufficient to meet this need.

The report also recommends an annual rate change of 5.8% and 3.8% for rate-based water and sanitary systems. These systems are all due for a rate adjustment and these rates will be factored into the 2025 rates.

Policy Implications: O. Reg 588/17 requires that all municipalities have an updated Asset Management Plan effective July 2024.

Strategic Plan Implications: This initiative aligns with the items in Pillar 4 – Infrastructure. The AMP ensures that the Township maintains our service levels and our infrastructure is sustainable.

Financial Considerations: The outcomes of the AMP will have impacts on the 2025 budget and all future budgets.

Recommendation: THAT Municipal Council receives and approves the 2024 Asset Management Plan as presented.

A handwritten signature in black ink, appearing to be 'G. K.', is written above a horizontal line.

CAO