

Committee: Administration & Operations

Date: October 15, 2024

Department: Parks / Recreation & Facilities

Topic: 2nd & 3rd Quarter 2024 Facility Maintenance Report

Background: Below is a list of work performed at Township facilities during the 2nd & 3rd quarter of 2024. These work orders and service requests are above and beyond the daily routines at our facilities. Please note that fire extinguisher testing was completed by Brockville Fire Protection for all township facilities in September.

Ingredion Centre:

- (WO-4195) Install new parking lot light
- (WO 4188) Compressor plant shut down
- (WO-4322) ESA inspection
- (WO-4517) Repairs to Zamboni – shaft seal
- (WO-4556) Voltage leak – front panel repairs
- (WO-4681) Dehumidifier belt replacement
- (WO-4682) Cooling tower pump repair

Spencerville Arena:

- (WO-4189) Compressor 1 overhaul
- (WO-4322) ESA inspection
- (WO-4178) Compressor plant shut down

Town Hall

- (WO-4423) Abell Pest control monthly inspection
- (WO-4335) ESA inspection – tree trimming transformer
- (WO-4349) A/C unit inspection
- (WO-4552) Replace circulating pump
- (WO-4662) Install new emergency wall pack in kitchen

Parks

- (WO-4187) Meadowlands parks fence repair
- (WO-4241) Earth Day cleanup
- (WO-4323) ESA inspection – Johnstown Ball Park light panel repair
- (WO-4325) ESA Inspection Spencerville Ball diamond shed outlet repair
- (WO-4459) Canteen washroom breaker replacement
- (WO-4521) Pickleball court nets and final coating installed
- (WO-4522) Johnstown ball lights completed

Johnstown Hall / Pools

- (WO-3659) Abell Pest control monthly inspection
- (WO-4324) ESA inspection Cardinal Pool outside light fixture repair
- (WO-4414) Replaced framing around large picture window
- (WO-4497) Johnstown pool sewage pump replacement
- (WO-4576) Cardinal pool new chlorinator main pool

Spencerville Library/Cardinal Library

- (WO-4337) ESA inspection Cardinal Library
- (WO-4347) A/C unit inspection – Spencerville
- (WO-4348) A/C unit inspection – Cardinal

Below you will find a list of completed service requests performed by Recreation/Facilities department during the 3rd & 4th quarter.

Townhall (TH)	Fire Halls (F)
Cardinal Library (CL)	Ball Diamonds (D)
Spencerville Library (SP-L)	Parks (P)
Spencerville Arena (SP-Rink)	Ingredion Arena (ING)
Johnstown Hall (SC)	Cardinal Pool (CP)

- SR 3433 Pest control inspection (TH)
- SR 3435 Cleaning supplies delivery (TH)
- SR 3442 Cleaning supplies delivery Fire station 1(F)
- SR 3453 Repair broken light (SP-L)
- SR 3454 Drop off 20 chairs for event (SP-L)
- SR 3478 Pest control inspection (SC)
- SR 3491 Install new (slow no wake signs) (P)

- SR 3492 Installed and put in place new benches & tables (P)
- SR 3496 Bring council chambers back to Spencerville (TH)
- SR 3503 Install new soap dispenser (TH)
- SR 3510 Hook up Bell phone at pool (CP)
- SR 3511 Repairs damage tombstone (P)
- SR 3512 Transport books between libraries (SP-L)
- SR 3517 Install new seal on toilet (TH)
- SR 3518 Install Adirondack chairs at Mill (P)
- SR 3536 Lift inspection (ING)
- SR 3546 Install new shelving and cabinets (TH)
- SR 3636 Replace damage light Mill storage (TH)
- SR 3720 Install & secure shelving (CL)

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Facilities Manager