



**TOWNSHIP OF EDWARDSBURGH CARDINAL
ACTION ITEM**

Committee: Committee of the Whole – Administration and Operations

Date: November 11, 2024

Department: Finance

Topic: 2024 Audit Plan and Engagement Letter

Purpose: To obtain authorization to respond to the auditor's letter dated October 7th, 2024, that accompanied the Audit Service Plan and Engagement Letter for the 2024 audit to be completed by MNP LLP.

Background: MNP LLP has been appointed as the Township's audit firm for the 2024 fiscal year audit. They performed an internal audit on October 21st, 2024, and the year end audit will take place early 2025.

The change in year over year fees is an increase of \$1,000 for a total of \$38,000 to \$39,000.

Policy Implications: An officer is required to sign the engagement letter before the year end audit can proceed.

Strategic Plan Implications: Not Applicable

Financial Considerations: Not Applicable

Recommendation: THAT Committee recommends that Municipal Council receives the 2024 audit plan and authorizes the CAO to sign the engagement letter as a requirement of the annual audit.

A handwritten signature in black ink, appearing to read 'J. Brown', written over a horizontal line.

Treasurer

A handwritten signature in black ink, appearing to read 'G. [unclear]', written over a horizontal line.

CAO