

Edwardsburgh Cardinal Public Library Board Meeting Minutes

October 22nd, 2024 Cardinal Branch

Present: A. Barratt, H. Cameron, J. Cameron. P. Tierney,
By Phone: T. Wilson
Regrets: J. Martelle
Staff: D. Gladstone, MA. Gaylord

1. Call to order

The meeting was called to order at 5:01 pm, by Chair. Anne Barratt.

2. Disclosure of interest – None

3. Additions to agenda

Motion by Judy Cameron, to approve the agenda, seconded by Hugh Cameron.
CARRIED

4. Approval of minutes from previous meeting

Motion by Kim Martin to approve the September 24th, 2024 minutes seconded by Pat Tierney. CARRIED

5. Business arising from minutes

6. Correspondence

7. Policy Review

Motion by Hugh Cameron that the following policies have been reviewed and revised in accordance with the Board Policy Schedule of Review, seconded by Kim Martin. CARRIED

BL-01	Board By-laws
GOV-01	Purpose and Duties of the Board
GOV-04	Policy Development
GOV-05	Planning
GOV-07	Board Advocacy
GOV-08	Succession Planning for Board and CEO

8. Treasurer's report

The treasurer reported the budget to Actual August 2024.

9. CEO/Supervisor report attached

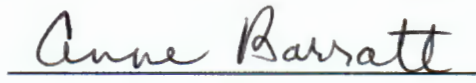
10. **Report from Municipal Council report attached**

11. **New business/Community Activities**

12. **Date of Next Meeting:** Tuesday November 26th, 2024 5pm Cardinal Branch

13. **Adjournment**

Motion by Tammy Wilson seconded by Judy Cameron that the meeting of the Library Board does now adjourn at pm 5:45pm. CARRIED



Chair



Recording Secretary

To: ECPL Board Members
From: Donna Gladstone, Library CEO
Meeting Date: October 22, 2024
Subject: Library CEO Report 2024,

Programs

READ

Apple Craft Kit 50 kits were distributed

Baby & Tot Storytime started back – good turn out at both branches

School Visits started both in the Branch and in the School

Ontario Public Library Week Oct 20-26 (Nuts about Reading Tree)

Upcoming Programs

Kid Librarian – Details are being worked on

Both Branches

Friends of the Library Cardinal and Spencerville will promote Library Week in the Library, they will be present and have some goodies for the patrons. Both Friends groups continue to support the Library.

Memory Kits (2) have been put together, the Friends sponsored these kits for People with Dementia and their Caregivers. The kits will be announced during Library Week.

Cardinal FOL purchased a carpet for the kids' area, it is out and will be able to thank them during Library Week

	September 2024 Stats				September 2023 Stats				
	Cardinal	Spencerville	Total	YTD	Cardinal	Spencerville	Total	YTD	
Persons Entering	360	147	507	6526	Persons Entering	361	218	579	6336
WorkflowHolds	31	11	42	276	WorkflowHolds	8	8	16	326
Email Inquires	4	1	5	53	Email Inquires	5	1	6	37
Phone Inquires	11	12	23	220	Phone Inquires	13	8	21	228
In-person Inquires	7	16	23	604	In-person Inquires	15	21	36	352
ILL	28	2	30	162	ILL	9	4	13	155
PC Use	11	16	27	345	PC Use	16	5	21	303
Wireless Use	26	13	39	236	Wireless Use	7	1	8	50
Curbside Pick-up			0	0	Curbside Pick-up	18		18	89
Photocopying/Faxes	15	14	29	267	Photocopying/Faxes	16	5	21	197
Programs	15	1	16	221	Programs	6	5	11	140
Program Attendance	52	1	53	919	Program Attendance	18	21	39	734
Home Bound Service	4	2	6	16	Home Bound Services	1		1	7
Volunteer Hours	30		30	251.5	Volunteer Hours			0	79.5
School vists			0	25	School Visits				1245
#of students			0	1473	#of students				
Circulation	540	340	880	8413	Circulation	517	442	959	9878
Overdrive	343	185	528	3771	Overdrive	247	160	407	3751
Overdrive Users	53	35	88	626	Overdrive Users	39	32	71	428
New Users	1	2	3	30	New Users	2	1	3	33
New Library Cards	6	4	10	75	New Library Cards	11	10	21	165
194 website visits					Website Visits	339			



Edwardsburgh Cardinal Public Library <edcarlibrary@gmail.com>

Library Board Meeting Tuesday Oct 22 5pm Cardinal

Joe Martelle <jmartelle@twpec.ca>

Tue, Oct 22, 2024 at 10:41 AM

To: "ptierney@personainternet.com" <ptierney@personainternet.com>, Edwardsburgh Cardinal Public Library <edcarlibrary@gmail.com>, Anne Barratt <barratt.anne1@gmail.com>, Tammy Wilson <tammy.jeanne.wilson@gmail.com>, hugh Cameron <hugh.a.cameron07@gmail.com>, Judy Cameron <judithmariecameron@gmail.com>, Kim Martin <khloebellemartin@gmail.com>

Cc: Norm Gaylord <stormann28@sympatico.ca>, Donna Gladstone <donna.gladstone@edcarlibrary.ca>

Good morning all!

Sending regrets for tonight. Aside from the routine operational and administrative tasks, I will attempt a brief council report here and point out a few highlights.

- new grain dryer is up and functional at the Port of Johnstown.
- we met last week with Mr. East's grade-nine class to discuss possibilities for continuing working with them on initiatives around the village of Cardinal. There were some excellent ideas put forward. We plan on meeting again in early November.
- had a sizable delegation out recently expressing concerns over speed and safety issues on one of our rural roads.
- new ad-hoc communications team is getting closer. Terms of reference are being finalized and the call is out for community advisory members.
- seasonal operations of course continue.

A reminder that members of this team are always welcome to reach out to me with concerns or questions regarding any issue of council. Email is good. I can also be texted or called at 613-657-4857. I certainly don't have all the answers but will do my best to find them for you.

joe

Get Outlook for iOS

From: ptierney@personainternet.com <ptierney@personainternet.com>

Sent: Friday, October 18, 2024 2:03:42 PM

To: 'Edwardsburgh Cardinal Public Library' <edcarlibrary@gmail.com>; 'Anne Barratt' <barratt.anne1@gmail.com>; 'Tammy Wilson' <tammy.jeanne.wilson@gmail.com>; 'hugh Cameron' <hugh.a.cameron07@gmail.com>; Joe Martelle <jmartelle@twpec.ca>; 'Judy Cameron' <judithmariecameron@gmail.com>; 'Kim Martin' <khloebellemartin@gmail.com>

Cc: 'Norm Gaylord' <stormann28@sympatico.ca>; 'Donna Gladstone' <donna.gladstone@edcarlibrary.ca>

Subject: RE: Library Board Meeting Tuesday Oct 22 5pm Cardinal

[Quoted text hidden]

October 18, 2024

For Immediate Release

Port of Johnstown Unveils New Propane Grain Dryer to Enhance Efficiency

EDWARDSBURGH CARDINAL, October 17, 2024 – The Port of Johnstown is excited to announce the completion of a new state-of-the-art propane grain dryer, significantly enhancing the facility's grain handling capabilities just in time for the 2024 corn harvest. This \$6 million project, supported by the Agriculture Clean Technology (ACT) Program, aims to promote sustainable agricultural practices and benefit local farmers.

The new grain dryer, built with advanced heat retention technology, is expected to reduce carbon emissions by 30-45%, demonstrating a commitment to environmental sustainability. The project received up to \$2 million in funding through the ACT Program's Adoption Stream, which supports Canadian agricultural operations in implementing cleaner technologies. The Port covered the remaining costs from its reserves.

A ribbon-cutting ceremony held at the Port on October 17 marked the official launch of the grain dryer, with Edwardsburgh Cardinal Mayor Tory Deschamps hosting the event. "This new dryer will more than double our drying capacity, allowing us to handle soybean and corn simultaneously," said Mayor Deschamps. "This expansion addresses a significant constraint, as soybean harvest often overlaps with corn harvest, challenging our ability to process both crops efficiently."

Deputy Mayor Stephen Dillabough thanked MP Francis Drouin, Parliamentary Secretary to the Minister of Agriculture, for his instrumental support in securing funding for the project. The Port's General Manager, Robert Dalley, praised Project Manager Kevin Saunders for completing the project on time, ensuring its readiness for the busy harvest season. Dalley also introduced Leslie Drynan, who will assume the role of Port General Manager on October 21.

The event also recognized MP Steve Clark for his unwavering support of the Port, with a presentation of a commemorative jacket.

The Port of Johnstown continues to be a critical hub for regional agriculture, providing essential services to local farmers and contributing to economic growth. This latest investment aligns with its mission to incorporate sustainable practices and improve operational efficiencies.

Media contact

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General Manager
Port of Johnstown
rdalley@portofjohnstown.com
613.925.4228

Mayor Tory Deschamps
Township of Edwardsburgh Cardinal
mayor@twpec.ca
613.803.2505

Boilerplate

Located along the St. Lawrence Seaway, the **Port of Johnstown** is a major agricultural and industrial port in Eastern Ontario, serving the needs of regional farmers, manufacturers, and businesses. The Port handles a variety of commodities, including grain, salt, and petroleum products, supporting the local economy and beyond.

The **Agriculture Clean Technology (ACT) Program**, led by Agriculture and Agri-Food Canada, encourages the adoption of clean technologies in the agricultural sector. The program aims to reduce greenhouse gas emissions and support sustainable growth in the industry by providing funding to implement innovative technologies.



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