



**TOWNSHIP OF EDWARDSBURGH CARDINAL  
ACTION ITEM**

**Committee:** Committee of the Whole-Administration and Operations

**Date:** January 13, 2025

**Department:** Environmental Services

**Topic:** 2024 Annual Water Reports- CWS and EDS

**Purpose:** To receive and make available the annual reports for the Cardinal and Edwardsburgh Industrial Park water systems.

**Background:**

Owners of municipal drinking water systems are required to ensure that annual reports are prepared in accordance with the conditions set out in Section 11 of O. Reg. 170/03 by February 28<sup>th</sup> of the following year. The owner must also take effective steps to notify the users of the systems when and where a copy of the report can be viewed or received, upon request, at no cost to the user.

A local newspaper ad and social media feeds are used to advise system users of report availability. An electronic copy of the reports are placed on the Township website for viewing purposes.

**Policy Implications:** A requirement under Ontario Regulation 170/03

**Strategic Plan Implications:** N/A

**Financial Considerations:** Newspaper advertising cost.

**Recommendation:** That Committee recommends that Council:

- 1) Receive the 2024 Annual Water Reports for the CWS and EDS; and
- 2) Direct staff to post the Annual Water Reports to Township website; and
- 3) Direct staff to notify users via social media and newspaper of report availability.

Handwritten signature of Eric Wonerma in cursive script.

Chief Water Sewer Operator

Handwritten signature of Don Scott in cursive script.

Director of Operations