



**TOWNSHIP OF EDWARDSBURGH CARDINAL
INFORMATION ITEM**

Committee: Committee of the Whole – Community Development

Date: March 3, 2025

Department: CAO

Topic: SNC Septic Inspection Agreement

Background: On December 9th, 2024, meeting of Regular Council, Deputy Mayor Stephen Dillabough requested staff to prepare a report on the arrangement with South Nation Conservation Authority (SNC), specifically what the term of the agreement is and if there is any way to take the septic inspections back in-house.

With regards to the agreement, the agreement is set to expire on September 6, 2027. There is an early termination clause that must be agreed upon by both parties. That notice period is 120 days as per the agreement. The CAO is aware that there are service level issues that have been raised to the Deputy Mayor and will need to be brought to SNC's attention before exercising the 120-day termination clause as set out in the agreement.

After speaking with the CBO, this is something that we can take in house in the future as both the CBO and Building Inspector have all the necessary qualifications to do the work and will be able to provide faster service to the vendors as the SNC inspector is only in our township one day per week.

The CAO requests that any information received from vendors regarding the service issues be brought to the attention of the CAO as soon as possible. The CAO will then set up a meeting with SNC to discuss service issues and will report back to council with either a service level adjustment commitment from SNC or a date on which the service can be brought back in-house.

A handwritten signature in black ink, appearing to be 'G. A.' or similar, written over a horizontal line.

CAO