



**TOWNSHIP OF EDWARDSBURGH CARDINAL
INFORMATION ITEM**

Committee: Committee of the Whole – Administration and Operations

Date: April 14, 2025

Department: Finance

Topic: Upcoming Tax Sales

Background: This report provides an overview of two properties scheduled for tax sale due to unpaid property taxes. The tax sale is scheduled for May 28th, 2025, and will be advertised for one month.

For all properties in the Township, tax bills are mailed twice annually, and tax statements are sent to properties with outstanding amounts every 2nd month. An interest rate of 1.25% is applied per month.

The Township is committed to working collaboratively with property owners facing financial difficulties. There are options for property owners prior to reaching tax sale, including establishing a reasonable payment plan or entering into an extension agreement to provide additional time for resolution. However, once the property has reached the stage of tax sale the only available option is for the full payment of all tax arrears and associated tax sale process costs.

The first property is roll number 0701-701-025-03301, the last payment received was on August 18, 2020.

<i>Action</i>	<i>Date</i>
Letter advising 2 years of arrears and if not paid by Dec. 31, 2022, qualification for tax registration.	October, 2022
2 nd letter notifying of arrears and qualification of tax registration and if not paid by January 31 st 2023, the Township will proceed with registration.	January, 2023
File sent to Realtax	February, 2023
Farm Debt Notices Mailed by Realtax	May 19, 2023
Direction given to Realtax to proceed with title search	July 4, 2023
Tax Arrears Certificate Registered	November 23, 2023
First Notices Mailed	December 1, 2023

Eligibility to send Final Notices	August 20, 2024
Final Notices Sent	August 30, 2024
Eligibility for Tax Sale	November 14, 2024

The second property is roll number 0701-701-040-02100, the last payment received was on September 2, 2020.

<i>Action</i>	<i>Date</i>
Letter advising 2 years of arrears and if not paid by Dec. 31, 2022, qualification for tax registration.	October, 2022
2 nd letter notifying of arrears and qualification of tax registration and if not paid by January 31 st 2023, the Township will proceed with registration.	January, 2023
File sent to Realtax	February, 2023
Farm Debt Notices Mailed	May 19, 2023
Mail was being returned and received new mailing address – new farm debt notices mailed	November 10, 2023
Direction given to Realtax to proceed with title search	July 25, 2023
Tax Arrears Certificate Registered	December 14, 2023
First Notices Mailed	January 19, 2024
Eligibility to send Final Notices	September 19, 2024
Final Notices Sent	September 27, 2024
Eligibility for Tax Sale	December 14, 2024



Treasurer



Director of Operations / Deputy CAO