



TOWNSHIP OF EDWARDSBURGH CARDINAL DISCUSSION ITEM

Committee: Special Council Meeting

Date: April 22, 2025

Department: Administration

Topic: 2025 Community Grants and Donations

Background: A summary of the Community Grants and Donations requested for both cash and in-kind support has been developed based on the applications received. The 2023 and 2024 allocations are attached for information only. The 2025 approved budget for the program is \$57,333.00. The budget line was increased from \$50,000 to \$57,333.00 as there is \$27,333.00 in funding allocated for the following requests:

- Sherwood Park Manor - \$12,500.00 for 3 years beginning in 2024
- Maple View Landing - \$7,500.00 for 3 years beginning in 2024
- Prescott Family Health Team - \$7,333.00 for 3 years beginning in 2025

In 2019, Council updated the Community Grants and Donations Policy to recognize the ever-evolving regulations requiring municipalities to become more transparent and financially accountable to the public. To recognize the necessity for increased accountability from the Township Bylaw 2019-76 required the grant recipients that received financial support to submit a satisfactory evaluation report, which includes a financial summary to the Clerk by December 31, or the group will not be eligible for future financial funding. All organizations who have applied for 2025 funding have submitted their evaluations by the December 31, 2024 deadline.

Please refer to the Community Grants and Donations program Bylaw 2019-76 which stipulates the eligibility criteria, which highlights that the applicant must be non-profit, primary focus within the Township, the grant shall not be considered as the primary source of funding and only intended to be supplementary to the main funding sources and the applicant must have a bank account registered in the name of the organization.

The deadline to submit an application for the 2025 program was March 21, 2025. Two organizations submitted their applications after the deadline had passed and are highlighted in yellow in the attachment;

- Cardinal Festival Committee – submitted March 24, 2025
- South Edwardsburgh Recreation Association – submitted April 14, 2025

Council delegated authority to Township staff to review and approve in-kind requests. Consistent with previous years, staff have reviewed the requests and included an

approximated dollar value associated with each. The in-kind support that has been included on a dollar value basis is for the use of municipal facilities, staff time, and equipment that would not otherwise be available or reasonably be expected to be working at that time.

As per previous years, staff did not include the in-kind support value for the South Edwardsburgh Recreation Association (SERA) application, as the Township and SERA partnership is considered as a mutually beneficial endeavour.

The total request for cash donations for 2025 is \$46,234.80 with \$30,000.00 being available, plus in-kind support that is within scope has an approximate value of \$29,671.00.



Interim Clerk



Treasurer



Director of Operations / Deputy CAO