



TOWNSHIP OF EDWARDSBURGH CARDINAL ACTION ITEM

Committee: Regular Council Meeting

Date: April 29, 2025

Department: Parks/Recreation and Facilities

Topic: Cardinal Tennis/Basketball Court Approval

Purpose: To obtain approval for the installation of new lights as well as paving the entire area.

Background: As part of the 2025 budget, which was approved by council, \$302,000 was earmarked for the revitalization of the Cardinal tennis courts. This project will be similar in nature to the Johnstown Tennis and Pickleball courts that were finalized in the summer of 2024. Here are the results of the lighting tender and the resurfacing of the asphalt tender.

Tender EC-REC-02-2025 for the Outdoor Tennis/Basketball Court Lighting, there was a mandatory site visit on April 8, of the companies that attended three companies were provided with the lighting package from our lighting consultant JR Beckstead consultants. The tender closed on Tuesday, April 22 at 4 pm at which time only one company submitted a tender package.

ACF submitted a tender price of \$59,690.57. ACF is the company that installed lights at the Johnstown tennis courts/pickleball courts as part of that project in 2023.

For tender EC-REC-03-2025 Resurfacing Cardinal Tennis/Basketball Court, at closing time on Tuesday April 22, 2025, at 4 pm four companies had submitted. One tender was submitted unsealed, therefore an automatic rejection. The tenders were opened in the presence of the Township CAO, Treasurer, Interim Clerk, Director of Operations and Manager of Parks, Recreation and Facilities (via zoom). The following information outlines the bidder's information.

Bidder	Tender Price before HST
Provincial Paving	\$97,200.00
A & B Paving (Rejected)	\$38,500.00
Cornwall Gravel Co	\$63,000.00
Prestige Design Construction	\$67,488.00


Policy Implications: By-law 2023-51 establishes policies with respect to the procurement of goods and services. It states that all expenditures shall be within the current approved budget or within approved estimates, otherwise, prior approval of Council is required. In addition, expenditures above \$75,000 require approval of Council.

Strategic Plan Implications: The townships' strategic plan focuses on enhancing the quality of life for residents, fostering community engagement, promoting sustainable development, and providing accessible recreation opportunities. The refurbishing of the existing tennis courts can directly contribute to those objectives in the following ways: Community Engagement and Inclusivity, Health and Wellness.

Financial Considerations: The 2025 Budget approved \$302,000 for the revitalization of the Cardinal tennis court. The installation of the Outdoor Court lighting price is \$59,690.57 plus the non-rebate HST of \$1,050.55 furthermore, 03-2025 for the resurfacing for the figure of \$63,000 plus non rebate HST of \$1,108.80.

Recommendation: THAT Council, 1) Award tender EC-REC-02-2025 for the installation of the Outdoor Court lighting for the figure of \$59,690.57 to ACF Electric plus the non-rebate HST of \$1,050.55 AND 2) Council award tender EC-REC-03-2025 to Cornwall Gravel Co for the resurfacing for the figure of \$63,000 plus non rebate HST of \$1,108.80.



Facilities Manager

CAO