

TOWNSHIP OF EDWARDSBURGH CARDINAL ACTION ITEM

Committee: Committee of the Whole- Administration and Operations

Date: May 12, 2025

Department: Environmental Services

Topic: Tender Award: Dundas Street Engineering and Design

Purpose: To award the Dundas Street Engineering and Design Project.

Background:

On December 9, 2024, Municipal Council approved the engineering design project for Dundas Street, to a maximum budget of \$60,000. This initiative, in collaboration with the United Counties of Leeds & Grenville, is to complete a feasibility study, develop engineering design drawings, and provide budgetary estimates for the replacement of water, sanitary, storm mains, as well as the reconstruction of the roadway. The Request for Proposals (RFP) was issued on March 7, invitations were extended to twenty-three qualified firms, published on the Township's website with a deadline date of April 8, 2025.

The United Counties of Leeds & Grenville have expressed interest in assessing, replacing and upgrading stormwater infrastructure along Dundas Street West, while also undertaking necessary roadwork rehabilitation. Aging water and sanitary mains, from the 1950's era are in service. This project is an excellent opportunity to collaborate with the United Counties, upgrade aging infrastructure, improve stormwater management and reconstruct the road at the same time. Completing engineering design is the first stage of this project.

	Bidder	<u>Subtotal</u> (Excluding HST)
1	Greer Galloway	\$ 62,000.00
2	Acadia Engineering	\$ 64,670.00
3	Jewell Engineering	\$ 81,735.52
4	In Engineering	\$ 104,390.00
5	JL Richards	\$ 134,387.00
6	Nova Tech	\$ 175,958.00

The following qualified companies submitted proposals before the April 8th deadline.

All proposals were reviewed by Township and County staff.

The design and engineering project is expected to be completed in 2025 for project readiness in 2026.

Policy Implications: By-law 2023-51 establishes policies with respect to the procurement of goods and services. It states that all expenditures shall be within the current approved budget or within approved estimates, otherwise, prior approval of Council is required. In addition, expenditures above \$75,000 require approval of Council.

Strategic Plan Implications: This project aligns with sections 4.4 "Maintaining good infrastructure", 4.6 "Sustainability of water and stormwater infrastructure and 4.7 "Maintain Road Infrastructure" of the Strategic Plan.

Financial Considerations: The lowest financials for this project was submitted by Greer Galloway amounting to \$62,000. Staff evaluated all proposals and created a scoring matrix for each submission. Jewell Engineering's proposal stood out as the most favorable by the Township and United Counties of Leeds & Grenville. Their comprehension of the project objectives, in-depth familiarity with existing infrastructure in the area and limitations, relevant work experience and proposed project schedule align with our needs.

The proposed funding source for this project was reserves however we will present a funding strategy for all 2025 capital projects.

Staff met with the United Counties of Leeds & Grenville on April 28 to discuss a cost sharing agreement based on the scope of the project.

The proposed agreement would include a UCLG contribution of \$37,397.84 and the remaining balance of \$44,337.68 by the Township. The differences in contribution amounts can be attributed to the completion of a sanitary main re-routing study as part of the project.

Option 1: Award project to Jewell Engineering at a tender cost of \$ 81,735.52 plus non-rebated HST.

Option 2: Delay project and potentially lose an opportunity to collaborate on a project with the United Counties of Leeds & Grenville.

Recommendation: That Committee recommends Council award the Dundas Street Engineering project to Jewell Engineering at a cost of \$81,735.52 plus non-rebated HST and direct staff to execute the required documents with Jewell Engineering.

rii Wenerman

Chief Water/Sewer Operator

Director of Operations