

CAO's ADMINISTRATIVE UPDATE TO COUNCIL

ADMINISTRATION / ECONOMIC DEVELOPMENT

CIP Survey	The Community Improvement Plan survey closed on May 12 with 120 responses. Two workshops led by NPG Planning and Tim Welch Consulting were held on May 7 to hear from housing and economic development stakeholders. A draft CIP is now in progress. Updates to this project are shared here: www.twpec.ca/new-CIP
Communications Committee	Staff will continue the Township newsletter following the SG high school student's last issue in July. We encourage next year's students to continue this partnership.
Free Tree Day	In partnership with South Nation Conservation, tree seedlings were given to 120 residents on May 8.
EC Connects	EC Connects saw 819 visits from 51 unique users in the month of April. During the launch, the directory had 1170 visits from 242 unique users.
Website	The new website is scheduled to go live on June 5.
Business Support Working Group	The Business Support Working Group, led by UCLG, is seeking responses for the annual business survey. The survey helps us better understand how local businesses are performing, implications of the U.S. trade war, and to identify the types of support needed for future planning.

TREASURY

Tax Sale	One of the tax sales was cancelled as a result of receipt of the redemption amount; the other property is scheduled for tender opening at 3pm on May 28 th .
Paymentus	The master service agreement was signed and sent to Paymentus to offer online payments to residents; they will be in touch with staff to start the implementation process.

FACILITIES/RECREATION

Gallop Canal	Starting to see more overnight camping this spring, some are homeless, working with By-law to solve the issue
Cardinal Pickleball	Paving will take place this week, lights late June, hoping to have ready for mid-August
Johnstown Pool	Project continues, hoping for a mid-June completion
Minor Ball	Season has started, Johnstown, Spencerville and the Seaway Surge using Cardinal 4 nights a week

Johnstown Play Structure	New unit will be installed the week of June 16th
Cardinal Pool	Inspection with Health Unit scheduled for June 4 th
Waterfront Canteen	Scheduled to open the week June 14 th
Day Trips	Registration is open of our two trips this summer
Boat Launch	By-law has issued a few tickets this season
Flowers	Hanging baskets and bridge flowers will go out this week

OPERATIONS – PUBLIC WORKS

CN Crossing Work	Maintenance work at the rail crossing on Marine Station Rd took place May 20 to May 22 and Blair Rd rail crossing work is scheduled for May 27 to 29. Residents will have access to their properties however it's a full road closure at the crossing.
2025 Blue Box Supply Report	Staff submitted our annual report to RPRA (Resource Productivity & Recovery Authority) in advance of May 31 st . We are required to report on the quantity (in kilograms) of paper we produced in the year 2024 that has the potential to enter the blue box stream and pay a corresponding fee based on our contribution. Our quantity was 158 kilograms of paper, and the fee was \$95.00 plus non-rebated HST.
Roadside Mower Attachment	The new unit has arrived at John Deere in Winchester. The tractor will be shuttled to Winchester to ensure proper connection fittings and alignment distances are correct. The unit should be in service by the end of the month.
Ongoing Activities	Perform routine road patrols of TWPEC Roads and Sidewalks network. Ongoing work activities include vehicle and shop maintenance, pothole patch repairs on paved and surface treated surfaces, grader maintenance on gravel road surfaces and roadside brush collection. Sweeping of TWPEC roadway intersections. Completed culvert replacement on Campbell Rd. Assist with the removal of fencing at the Cardinal Tennis Courts.
Half Loads	Half Load restrictions were lifted - May 5/2025
Structural Wall Repairs	The repair at the public works garage in Cardinal began May 5 th and is ongoing.
Spring Leaf and Brush Pick-up	Leaf and Yard Waste Collection in Cardinal, Johnstown, New Wexford, and Spencerville were completed on May 6, May 8, May 20, May 22 – 2025. Scott Rd Waste Transfer site is open to the public on Tuesday May 27/2025 - 0730hrs to 1500hrs for free Yard Waste Drop off.
Granular Resurfacing Program	The Granular Resurfacing Program began and was completed on dead end roadways. Larger roadway surfaces within the program to continue in June 2025.

OPERATIONS – ENVIRONMENTAL SERVICES

Cardinal Wastewater Treatment Plant	GFL removed approximately 400 cubic meters of bio solids. This is consistent with the spring haulage in 2023. Dundee Marine scheduled to complete outfall inspection on May 27. Routine rounds and maintenance completed.
Cardinal Water Plant	GAL Power completed a 5-year preventative maintenance servicing on generator. Placed zebra mussel chlorination online for the season. Dundee Marine scheduled to inspect and clean intake on May 27. Routine rounds and maintenance completed.
Cardinal Distribution System	Hydrant flushing and valve operation on going. Fire hydrant flow testing completed. Routine rounds and sampling completed.
Industrial Park Water System	Routine rounds completed.
Windmill Pumping Station	Received bulk order of Sodium Hypochlorite. Falcon Security serviced alarm communicator. Zebra Mussel chlorination system placed online for season. Dundee scheduled to complete intake inspection on May 27.
Spencerville Wastewater System	Serviced alum dosing pumps. IECBL replaced the north pump starter relay. Routine rounds completed.
Cardinal Sewer and Storm Collection System	GAL Power completed 5-year preventative maintenance servicing on Generator. Falcon Security serviced alarm communicator at Henry Station. Routine rounds completed.

OPERATIONS – MUNICIPAL DRAINS

Dewit Richter	Culvert replacement was completed Goldie Mohr Ltd and post inspection performed by Drainage Superintendent to confirm compliance with original specifications of the drain.
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FIRE DEPARTMENT

Training	NFPA 1001 Firefighter Level I course completed on May 3 with skills and written testing completed under supervision of the Ontario Fire College.
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	Chief and Captain Ayerst attended the OAFCA convention, each attending a different educational component.
	EOFA team practice has started for the firefighter competition taking place on June 14 in Merrickville.
Fleet	Minor exhaust leak on Rescue 5 is outstanding.
	Pumper 1 pressure sensor failed and required cleaning for correct governor operation. A replacement sensor is on order.
	Pumper 4 water tank level sensor was recalibrated by FD staff.
Fire Prevention	Participated in the Connect Youth event at SGDHS in cooperation with Augusta and Prescott. Fire safety education and volunteer opportunities were discussed with the various classes.
	One refreshment vehicle inspection completed.
	Residential inspection completed in Cardinal.
	One fire safety plan was approved.
Facilities	Electrical safety inspections were completed at both fire stations with a couple of minor deficiencies identified.
Other	Several members attended the Mutual Aid meeting in Prescott.
	The department was represented at the EOFA 30-day meeting in Merrickville.
	The annual appreciation dinner took place on May 9 at the Drummond Building with the highest participation in recent years.
	The master fire plan RFP evaluation ended in a tie between Emergency Management Group and Loomex. Loomex was selected based on its lower cost.
	SCBA air cylinder hydro tests are approximately 50% completed.

EMERGENCY MANAGEMENT

Emergency Preparedness Week	Engaged the community using social media during emergency preparedness week May 4-10. The theme this year was "Plan for Every Season" Topics included; 72-hour emergency kit, family emergency plan, communication, flooding, extreme heat, power outages and thunderstorms.
When Every Second Counts	Engaged the community using social media for the "When Every Second Counts" campaign, the first ever province wide campaign to combat 9-1-1 misuse.

Councillors are reminded to please forward or cc sent/received email correspondence that is a municipal record to councilmail@twpec.ca