

TOWNSHIP OF EDWARDSBURGH CARDINAL  
ACTION ITEM

**Committee:** Committee of the Whole- Administration & Operations

**Date:** April 13, 2026

**Department:** Environmental Services

**Topic:** 2015 GMC Sierra Truck Condition & Replacement Options

**Purpose:**

To obtain Council direction on addressing the deteriorated condition of the 2015 GMC Sierra and to outline options that maintain operational continuity.

**Background:**

A recent inspection of the on-call truck identified severe floor pan rot, with a minimum repair estimate of \$1666.16 including labor and materials. Additional safety-related work may be required, and the vehicle may be required to be removed from service pending further assessment.

This vehicle is used as the primary on call vehicle, responding to alarms, customer complaints and emergencies in a variety of weather conditions.

The vehicle is also exhibiting progressive exterior rusting, consistent with age and winter operational exposure. Below is a picture showing the floor pan failure.



The truck has been in the fleet for approximately 11 years with 275,029 km to date, exceeding the Townships Tangible Capital Asset Bylaw 2015-45, which identifies a seven-year replacement cycle for light-duty vehicles. The Township's asset management system further identifies the vehicle as being in very poor condition with a high-risk rating meaning the end of its useful life has been reached.

Environmental Services does not have another 4 X 4 vehicle in its fleet. Failure of this vehicle would leave the department without a 4 X 4, limiting the ability to respond to after-hours emergencies, particularly during winter conditions.

Note: As part of the 2025 capital discussions in late 2024, staff brought forward a request to replace this vehicle with financing options, however the request was not approved.

### **Policy Implications:**

By-law 2023-51 establishes policies with respect to the procurement of goods and services. It states that all expenditures shall be within the current approved budget or within approved estimates, otherwise, prior approval of Council is required. In addition, expenditures above \$75,000 require approval of Council.

### **Strategic Plan Implications:**

The recommended approach supports the Townships Strategic Plan by ensuring safe, reliable, and well-maintained municipal infrastructure, consistent with the commitment in maintaining effective service delivery. It also aligns with the Plan's focus on financial sustainability and responsible governance by using funding strategies that minimizes impacts on user-rate systems and tax levy.

### **Financial Considerations:**

#### **Option 1: Transfer a 4 by 4 Truck from Another Department**

Council may direct staff to transfer an existing low mileage 4x4 truck from another department to Environmental Services to address the immediate safety concerns and maintain operational continuity. The department transferring the truck would then issue an RFP to restore its own fleet capacity.

One funding approach is to fund the replacement cost from the Low Lift Reserves (01-3522), which has a balance of \$95,821.56 with repayment or financing planned in 2027. This reduces immediate tax levy pressure and avoids placing additional strain on user-based systems with limited budgets while providing Environmental Services with a safe, functional vehicle without delay.

#### **Option 2: Existing Truck Repair**

Council may choose to proceed with repairs to the 2015 GMC Sierra at the minimum estimated cost of \$1,666.16, recognizing that the vehicle is experiencing progressive exterior rusting and significant structural deterioration, including a rotted floor pan. Additional safety-related repairs may be required once work begins. The vehicle has already exceeded the Townships Tangible Capital Asset By-law replacement threshold of seven years, indicating it has reached the end of its useful life. The asset report is attached.

**Recommendation:** That Committee recommend to Council:

- 1) Direct staff to assess which 4 X 4 truck is suitable for transfer from another department to Environmental Services to ensure operational continuity; and
- 2) Return to Council with a funding strategy to cover the replacement cost including reserve use and repayment options; and
- 3) Issue an RFP for a replacement vehicle for the department that transfers the truck.



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Director of Operations