



## TOWNSHIP OF EDWARDSBURGH CARDINAL INFORMATION ITEM

**Committee:** Public Works, Environmental Services, and Facilities

**Date:** April 19, 2021

**Department:** Recreation and Facilities

**Topic:** 1st Quarter Facility Maintenance Report

**Background:** Below you will find a list of work performed at Township facilities during the first quarter of 2021:

### **Ingredion Centre**

- (WO-1734) – Zamboni room door inspection
- (WO-1646) – Fire system inspection
- (WO-1640) – Lift inspection

### **Spencerville Arena**

- (WO-1784) – Brine pipe insulation
- (WO-1735) – Zamboni room door inspection
- (WO-1731) – Fire system inspection
- (WO-1681) – Repairs to compressor guard
- (WO-1649) – Condenser bearing repair

### **Townhall**

- (WO-1761) – Elevator/lift inspection
- (WO-1677) – Furnace repair

### **Libraries**

- (WO-1691) – Cardinal furnace inspection/repairs
- (WO-1692) – Spencerville furnace inspection/repairs
- (WO-1674) – Spencerville pressure tank repair

### **Township Parks**

- (WO-1592) – Cardinal Legion waterfront dock repairs

### **Township Parks Vehicles**

- (WO-1670) – Truck repair

Below you will find a list of completed service requests performed at Township facilities during the first quarter of 2021. Service requests are tasks designated to Township Parks and Recreation staff by the Facilities Manager or other Township staff regarding facility maintenance. The service requests are not attached.

### **Ingredion Centre**

- (SR-1557) – Stripped and waxed the floors in facility operator office, canteen, Port of Johnstown meeting room
- (SR-1560) – Completed annual inspection of AEDs
- (SR-1563) – Removed ice at Ingredion Centre
- (SR-1601) – Relocate chairs for skating group use from Spencerville to Cardinal
- (SR-1657) – Take out the ice at Ingredion Centre
- (SR-1697) – Spark plugs and oil change completed on Zamboni

### **Spencerville Arena**

- (SR-1559) – Cimco Refrigeration in for midseason inspection
- (SR-1560) – Completed annual inspection of AEDs
- (SR-1564) – Removed ice at Spencerville Arena
- (SR-1683) – Remove plywood from washrooms, tidy up the change rooms
- (SR-1684) – Cleaned out back electrical room at Spencerville Arena
- (SR-1685) – Cleaned out maintenance and compressor rooms at Spencerville Arena
- (SR-1686) – Tuned up Zamboni for the end of the winter season
- (SR-1687) – Applied floor sealer in the lobby and all change rooms

### **South Centre**

- (SR-1556) – Stripped and waxed floors
- (SR-1560) – Completed annual inspection of AEDs
- (SR-1680) – Cleaned up garbage from South Centre grounds
- (SR-1681) – Cleaned out furnace room of any old equipment

### **Townhall**

- (SR-1560) – Completed annual inspection of AEDs
- (SR-1578) – Put first aid kit at Townhall
- (SR-1604) – Set up tables and chairs for Community Development Committee meeting
- (SR-1614) – Took down tables and chairs from Community Development Committee meeting
- (SR-1615) – Put up paper towel dispenser in women's washroom
- (SR-1691) – Cleaned out furnace room at Townhall of any old materials

### **Libraries**

- (SR-1560) – Completed annual inspection of AEDs, Cardinal and Spencerville
- (SR-1586) – Remove garbage from Cardinal Library
- (SR-1613) – Fixed up siding on Cardinal Library

- (SR-1633) – Delivered cleaning supplies to Spencerville Library
- (SR-1639) – Repaired bricks on ramp at the Cardinal Library
- (SR-1659) – Inspected ant problem at Spencerville Library

### **Fire Stations**

- (SR-1562) – Box of hand towels delivered to Station 1
- (SR-1580) – Toilet paper delivered to Spencerville Station

### **Township Parks**

- (SR-1567) – Cardinal ball diamond electrical box boarded up
- (SR-1611) – Cleaned up garbage around Johnstown and Cardinal waterfront
- (SR-1647) – Assisted Cardinal community member with garbage clean up
- (SR-1649) – Put out extra garbage receptacles along Cardinal waterfront
- (SR-1650) – Put out park benches along Cardinal main street
- (SR-1651) – Put swings out at community parks
- (SR-1652) – Assisted Cardinal community member with large garbage clean up along waterfront
- (SR-1672) – Drained baby pool in Cardinal
- (SR-1673) – Removed lawn mowers from storage and tuned them up for the season
- (SR-1674) – Put up new “No parking on the grass” signs in Township parks
- (SR-1676) – Cleaned up leaves, garbage and brush from community parks
- (SR-1676) – Cleaned up Cardinal ball diamond
- (SR-1677) – Replaced provincial flags at Cardinal Cenotaph
- (SR-1678) – Made sure lights at Cardinal ball diamond were working
- (SR-1679) – Prepped docks to put in at Legion waterfront
- (SR-1682) – Made sure lights at Johnstown ball diamond were working
- (SR-1688) – Cleaned up leaves and brush from Spencerville ball diamond
- (SR-1689) – Put out all garbage cans around Spencerville for the summer season
- (SR-1690) – Made sure lights at the Spencerville ball diamond were working
- (SR-1693) – Repaired the board covering the change area at Galop Canal