

**MINUTES**  
**SPECIAL MUNICIPAL COUNCIL**

**Monday, May 10, 2021**  
**4:00 PM**  
**Council Chambers and by Zoom**  
**18 Centre Street, Spencerville ON**  
**Contact the Township Office to Register**  
**(613)658-3055**

PRESENT: Mayor Pat Sayeau  
Deputy Mayor Tory Deschamps  
Councillor Hugh Cameron  
Councillor Stephen Dillabough  
Councillor John Hunter

STAFF: Dave Grant, CAO  
Rebecca Williams, Clerk  
Melanie Stubbs, Treasurer  
Gord Shaw, Director of Operations  
Mike Spencer, Manager of Parks, Recreation & Facilities

**1. Call to Order**

Mayor Sayeau called the meeting to order at 4:00 p.m.

**2. Approval of Agenda**

**Decision:** 2021-157

**Moved by:** T. Deschamps

**Seconded by:** J. Hunter

That Municipal Council approves the agenda as presented.

Carried

**3. Disclosure of Pecuniary Interest & the General Nature Thereof**

a. J. Hunter - Award Hot Mix Resurfacing Tender

Tackaberry Construction tendered gravel for the hot mix resurfacing from a quarry owned by Councillor Hunter.

**4. Action and Information Items from Committees**

a. Award Hot Mix Resurfacing Tender

J. Hunter declared a conflict on this item. (Tackaberry Construction tendered gravel for the hot mix resurfacing from a quarry owned by Councillor Hunter.)

Councillor Hunter stepped back from the table and did not participate in the discussion or vote on the matter.

Council reviewed the report and inquired why the tender did not include Edison Dr. It was noted the engineer suggested on postponing the resurfacing of Edison for 2021 due to the impact that construction traffic from the Greenfield expansion would ruin the freshly resurfaced pavement. It was noted that the estimated total cost of the project is approximately \$50,000 under the original budget estimate. Members confirmed that the Edison Dr. project is a separate budget item. It was noted that the hot mix resurfacing project also includes the replacement of some culverts, and double lift treatment on certain roads.

**Decision:** 2021-158  
**Moved by:** H. Cameron  
**Seconded by:** S. Dillabough

THAT Municipal Council:

1. Award the Hot Mix Resurfacing Tender EC-PW-21-04 to Coco Paving Ltd Construction Ltd at a cost of \$431,730.51 including HST; and
2. Authorize the Director of Operations to execute contract documents; and
3. Approve \$58,556.24 plus HST for engineering/CA and contingency to be used at the Director of Operation's discretion, should any unforeseen issues arise during this project; and
4. Direct the Treasurer to transfer \$103,572.00 to Reserves to resurface Edison Dr. in 2022.

Carried

b. 1989 Grader Replacement Update

Council reviewed the report and confirmed that the \$50,000 savings from the hot mix resurfacing project could be used to help cover the 2021 payments for the financing of the 2020 grader purchase.

Members suggested an alternative option to trade in both graders to buy one new grader. It was noted that currently the Township has approximately 60km of gravel road, which is too much to manage with a single grader. Members debated if the Township should continue with two graders for the time being until staff brings a report back in September to discuss and review options of reducing the fleet to a single unit. Members suggested that there would be very little trade in value for the 1989 and 1997 graders, due to the age of the equipment and the lack of available replacement parts. Members suggested that the 1997 grader could be kept in the fleet as backup, as the new grader may result in a learning curve for employees.

Members noted that there is the potentiality to contract out hours for a second grader if necessary, in future years, with a multi-year contract to realize additional savings. Members inquired if the Township could seek support and borrow a grader from neighbouring municipalities if the 1997 grader broke down. It was noted that the neighbouring municipalities would be using their graders for gravel roads at the same time that the Township would need access to the grader.

Members indicated that the Township received a good price for the new grader. Members suggested that the Township could look at incorporating the contract for the grader with the tender for gravel and indicate that the successful bidder would have to complete the road preparation work with the contracted grader rather than the Township issuing a separate tender for the grader work. Members indicated that this would alleviate the need for a second grader and the Township would only need to complete the top dress of the gravel roads with the Township grader.

**Decision:** 2021-159  
**Moved by:** J. Hunter  
**Seconded by:** T. Deschamps

That Municipal Council amends the 2021 budget and authorizes staff to proceed with the purchase of the 2020 856C AWD Case Motor Grader through J.R. Brisson Equipment for a total cost of \$300,192.00 including non-rebated HST and fund this purchase through RBC 36month financing with the 2021 payments being covered by the savings realized in the hot mix tender pricing. And Council directs staff to return with a report by the

September Council meeting outlining options on reducing the grader fleet to a single unit.

	<b>Yea</b>	<b>Nay</b>
P. Sayeau	X	
T. Deschamps	X	
H. Cameron		X
S. Dillabough		X
J. Hunter	X	
<b>Results</b>	<b>3</b>	<b>2</b>
		<b>Carried (3 to 2)</b>

**5. Councillor Inquiries or Notices of Motion**

None.

**6. Mayor's Report**

None.

**7. Question Period**

None.

**8. Closed Session**

**Decision:** 2021-160

**Moved by:** J. Hunter

**Seconded by:** T. Deschamps

THAT Municipal Council proceeds into closed session at 4:35 p.m. in order to address a matter pertaining to:

- Section 239(2)(d) Labour relations or employee negotiations; Specifically: Union Negotiations

Carried

- a. Section 239(2)(d) Labour relations or employee negotiations; Specifically: Union Negotiations

**Decision:** 2021-161

**Moved by:** J. Hunter

**Seconded by:** T. Deschamps

THAT the closed meeting does now adjourn and the open meeting of Council does now resume at 5:15 p.m.

Carried

**9. Report Out of Closed Session**

Mayor Sayeau reported that Council received an update from legal counsel with respect to the union negotiations.

**10. Confirmation By-law**

**Decision:** 2021-162

**Moved by:** S. Dillabough

**Seconded by:** H. Cameron

THAT a bylaw to adopt, confirm and ratify matters dealt with by resolution be now passed, signed, sealed and numbered 2021-25.

Carried

**11. Adjournment**

**Decision:** 2021-163

**Moved by:** H. Cameron

**Seconded by:** J. Hunter

That Municipal Council does now adjourn at 5:17 p.m.

Carried

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Mayor

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Clerk