



TOWNSHIP OF EDWARDSBURGH CARDINAL INFORMATION ITEM

Committee: Public Works, Environmental Services & Facilities

Date: May 17, 2021

Department: Environmental Services

Topic: DWQMS 3rd Party Audit Report

Background: : To maintain accredited operating authority status as part of the Municipal Drinking Water Licence program, the Township is required to complete a 3 year accreditation cycle of external audits. NSF International Strategic Registrations is the company that conducts the 3rd party audits for the Township.

On April 22, 2021 NSF International Strategic Registrations conducted the year (1) one audit of a (3) three year cycle. Year one and two are off-site audits consisting of document uploads, review and teleconference call. Year three is the on-site accreditation audit.

The quality management system consists of 21 elements. The system is built on a continual improvement model consisting of plan, do, check and improve components.

A copy of the audit report is attached for your review and receipt. In summary, the system is functioning effectively with no areas of non-conformance noted. Three opportunities for improvement, (OFI's), were noted for consideration by the auditor. These items will be discussed and addressed by Environmental Services Staff.

We would like to take this opportunity to thank staff and council for their efforts and commitment to the drinking water quality management system.

A handwritten signature in black ink, appearing to read 'Gordon'.

Director of Operations

A handwritten signature in black ink, appearing to read 'D. Scott'.

CAO