



## TOWNSHIP OF EDWARDSBURGH CARDINAL INFORMATION ITEM

**Committee:** Administration and Finance

**Date:** July 12, 2021

**Department:** Finance

**Topic:** 2nd Quarter 2021 Budget Variance Report

**Background:** The attached report is a summary of revenue and expenses for the period ending June 30, 2021 with a comparison to the 2<sup>nd</sup> quarter of 2021.

For this period of time, it would be anticipated that expenses should be at approximately 50% of the budget with 50% of the budget remaining.

The report shows that there is 59.13% of the budget remaining of the overall departmental operating expenses. Some expenditures are one-time and do not follow the consistent pattern of 1/12<sup>th</sup> per month such as the annual 2021 municipal insurance premium which was paid in full in March; vehicle licensing and professional memberships as well as annual support contracts. All budgeted transfers into reserves have been recorded.

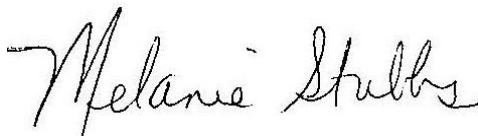
Some variances of note in revenues are as follows:

- Fire Department revenues have exceeded the YTD 2020 revenues and have exceeded the 2021 budget estimate due to receipt of MTO fire call revenue.
- Building Department revenues have exceeded the YTD 2020 revenues and have surpassed 50% of the annual budget estimate.
- Bylaw enforcement revenue have exceeded the YTD 2020 revenues and the 2021 budget estimate due to the receipt of Ontario Cannabis Legalization Funding of \$5,000.00.
- As previously indicated on the 1<sup>st</sup> quarter budget variance report, arena and canteen revenues are down from prior year due to closures.

**Note:** The Taxation revenue amount represents 50% of the total tax billings calculated in 2020. The accounting system does not have the functionality to separate the County and Education levy amounts from the interim billing. Taxation revenue will never have a variance due to the fact that this revenue is determined and set with annual tax rates. The tax accounting system determines the amount of separated levies at the final calculated billing in August once all the current year tax rates are entered.

Some of the variances of note in expenses are as follows:

- Administration expenses have exceeded the YTD 2020 expenses due to approved purchases of website development, telephone system replacement, as well as increased legal expenses due to CUPE contract negotiations and HR support.
- All other departments expenses are in line with the expected 50% of budget remaining or better, with Fire Department at 64.05% of budget remaining; Public Works at 60.37% budget remaining; and Recreation at 61.33% budget remaining.
- Capital projects have begun and are at various stages of progress. A more detailed capital status report is provided in another report in the committee package tonight.

A handwritten signature in black ink that reads "Melanie Stubbz". The signature is written in a cursive, flowing style. The first name "Melanie" is written with a large, stylized 'M' and the last name "Stubbz" is written with a large, stylized 'S'.

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Treasurer