



TOWNSHIP OF EDWARDSBURGH CARDINAL ACTION ITEM

Committee: Special Council Meeting

Date: September 20, 2021

Department: Operations

Topic: 2021 Hardtop Surface Patching RFQ

Purpose: To award the Hardtop Surface Patching RFQ to CoCo Paving Inc

Background: An RFQ for various hardtop asphalt repairs was issued on August 31, 2021. The Township sent out ten invitations to quote and posted the RFQ on the Township website. Only one quotation was received by the Township from CoCo Paving Inc. with the following estimates:

Location	Width(m)	Length (m)	Rough Sq. m	Est. Cost
Adelaide @ SW corner of Walker -Cardinal- Skin	2	15	30	\$3,630.00
Catch basin — Between 2026 + 2038 Dundas – Cardinal	1	8	8	\$2,168.00
305 Walter St - Cardinal	2	8	16	\$3,456.00
Corner of Canal & Walker St – Cardinal - Skin	8	6	48	\$3,888.00
West junction of Joseph & George St – Cardinal - Skin	5	6	30	\$3,630.00
Catch basin - 30 Adelaide St- Cardinal	6	6	36	\$2,358.00
609 Pittston Rd (cross culvert)	8	12	96	\$9,408.00
Cedar Grove Rd (cross culvert)	8	21	168	\$10,584.00
Corner of South & Water St – Spencerville (skin)	9	25	225	\$11,362.50
Howard St. At Ventnor Rd. – (cross) culvert	6	11	66	\$7,722.00
Myers Cres. Cul-de-sac – (from recent pavement off Linton incl. Cul-de-sac) - Skin			566	\$17,263.00
Square meters rough total:			1289	

Total Estimated Cost	\$75,469.50
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Policy Implications: By-law 2015-57 establishes policies with respect to the procurement of goods and services. It states that all expenditures shall be within the current approved budget or within approved estimates, otherwise, prior approval of Council is required. In addition, expenditures above \$50,000 require approval of Council.

Financial Considerations: The 2021 Budget includes \$100,000.00 for contract asphalt patching and surface repairs. The quoted estimate plus non-rebated HST falls below the budgeted amount by \$23,202.24. The remaining budget will be used to cover unanticipated items like the Reid St. manhole excavation that occurred subsequent to the RFQ issuance. A provision to negotiate an increase, or decrease in the scope of work was included in the RFQ to ensure the total contract was within budget.

Recommendation: : That Council: Award Asphalt Repair and Paving RFQ-EC-PW-21-06 to Coco Paving Inc. in the amount of \$75,469.50 plus non rebated HST; and Authorize the Director of Operations to execute any contract documents.



Director of Operations



CAO