



## TOWNSHIP OF EDWARDSBURGH CARDINAL ACTION ITEM

**Committee:** Committee of the Whole - Public Works, Environmental Services & Facilities

**Date:** September 20, 2021

**Department:** Administration

**Topic:** Hazardous Incident Investigation Procedure

**Purpose:** To provide a draft new procedure on hazardous incident investigation.

**Background:** The services of Prevention and Regulatory Solutions Ltd were engaged to draft a new procedure on dealing with hazardous incident investigation.

**Policy Implications:** The procedure will be circulated to the Joint Health and Safety Committee for review and the procedure would be incorporated into the overall Township health and safety plan.

**Financial Considerations:** Prevention and Regulatory Solutions Ltd. services are based on an hourly rate of \$118.75. These costs will be funded by the Administration Consulting budget which has \$4,607.72 remaining.

**Recommendation:** That Committee recommends that Council adopt the new procedure for dealing with hazardous incident investigation.

A handwritten signature in black ink, appearing to read 'D. S. Galt', written over a horizontal line.

CAO