

**MINUTES**  
**SPECIAL MUNICIPAL COUNCIL**

**Monday, September 20, 2021**  
**5:30 PM**  
**Council Chambers and by Zoom**  
**18 Centre Street, Spencerville ON**  
**Contact the Township Office to Register**  
**(613)658-3055**

**PRESENT:** Mayor Pat Sayeau  
Deputy Mayor Tory Deschamps  
Councillor Hugh Cameron  
Councillor Stephen Dillabough  
Councillor John Hunter

**STAFF:** Dave Grant, CAO  
Rebecca Williams, Clerk  
Gord Shaw, Director of Operations  
Candise Newcombe, Deputy Clerk

**1. Call to Order**

Mayor Sayeau called the meeting to order at 5:30 p.m.

**2. Approval of Agenda**

**Decision:** 2021-319

**Moved by:** H. Cameron

**Seconded by:** S. Dillabough

That Municipal Council approves the agenda as amended to include a Mayors Report as item 6, and adjust the remaining items sequentially.

Carried

**3. Disclosure of Pecuniary Interest & the General Nature Thereof**

None.

**4. Action and Information Items from Committees**

**a. Winter Sand Supply - EC-PW-21-07 -Tender Award**

Council reviewed the Winter Sand Supply report awarding the Winter Sand Tender to G. Tackaberry and Sons Construction Ltd. Members inquired if the \$51,942.00 was the total cost of the tender. It was noted that the amount included added provisions if needed, however, if not required for use in the year, the total cost will be lower.

**Decision:** 2021-320

**Moved by:** H. Cameron

**Seconded by:** J. Hunter

That Municipal Council Award the Winter Sand Tender to G. Tackaberry and Sons Construction Ltd. at the unit price of \$15.74 per metric Tonne and authorize staff to execute necessary contract documents.

Carried

**b. 2021 Hardtop Surface Patching RFQ**

Council reviewed the Hardtop Surface Patching RFQ report, noting additional areas of concern not included in the RFQ. Members sought clarification of the Adelaide location outlined in the report and inquired if the listed repair was for the west side of Adelaide St. It was noted that there was spider cracking along the south-west side of Adelaide St. which was the location referred to in the RFQ. Members noted that potentially a larger problem exists on the west side of the street near the #17 catch basin. It was noted that the request for quote came in under budget permitting additional work if required.

Members inquired if the contractors conducted a site visit prior to submitting a bid. It was noted that a site visit was not mandatory however, some contractors perform one at their own discretion.

Members requested clarification on the definition of a "skin" in terms of road repair. It was noted that the skin refers to a surface patch. Council inquired if a skin patch would be sufficient on South St. in Spencerville due to the extent of fill and potholes found at the location. Members suggested that the potholes should be filled before applying the surface patch to ensure longevity.

**Decision:** 2021-321

**Moved by:** S. Dillabough  
**Seconded by:** H. Cameron

That Council: Award Asphalt Repair and Paving RFQ-EC-PW-21-06 to Coco Paving Inc. in the amount of \$75,469.50 plus non rebated HST; and Authorize the Director of Operations to execute any contract documents.

Carried

**5. Question Period**

None.

**6. Mayors Report**

Mayor Sayeau reported the following:

- Price Point official opening September 25 at 3:00 p.m.
- Confirmation of the Cedar Grove Road site visit with the Ministry of Economic Development, Job Creation and Trade and Newmark representatives for October 7 between 12:30 p.m.-3:30 pm. It was noted that there would be a helicopter tour of the site.

**7. Closed Session**

**Decision:** 2021-322

**Moved by:** J. Hunter  
**Seconded by:** T. Deschamps

THAT Municipal Council proceeds into closed session at 5:48 p.m. in order to address a matter pertaining to:

- Section 239(2)(i) A trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization; Specifically: Greenfield/Township - Pumping Station

Carried

- a. Section 239(2)(i)

**Decision:** 2021-323

**Moved by:** J. Hunter

**Seconded by:** T. Deschamps

THAT the closed meeting of Council does now adjourn and the open meeting does now resume at 6:12 p.m.

Carried

**8. Report Out of Closed Session**

Mayor Sayeau reported that Council met with the CAO and Novatech planners to discuss matters pertaining to Greenfield Global Inc. expansion and how the Township might supply additional water.

**9. Confirmation By-law**

**Decision:** 2021-324

**Moved by:** H. Cameron

**Seconded by:** S. Dillabough

THAT a bylaw to adopt, confirm, and ratify matters dealt with by resolution be now passed, signed, sealed and numbered 2021-55.

Carried

**10. Adjournment**

**Decision:** 2021-325

**Moved by:** T. Deschamps

**Seconded by:** J. Hunter

That Municipal Council does now adjourn at 6:14 p.m.

Carried

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Mayor

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Clerk