



TOWNSHIP OF EDWARDSBURGH CARDINAL ACTION ITEM

Committee: Council

Date: September 27, 2021

Department: Operations

Topic: Winter Sidewalk Maintenance

Purpose: To award the Winter Sidewalk Maintenance to Eastern Ontario Property Maintenance Services - EOPMS

Background: The Township's former contractor, Norton's Crane Rental, will no longer be providing Winter Sidewalk Maintenance service to the Township. A Tender for Winter Sidewalk Maintenance was developed and issued on August 5, 2021 with a closing date of September 7, 2021.

One contractor- Eastern Ontario Property Maintenance Services - EOPMS, submitted a bid with \$650.00 per cycle and \$375.00 per event. The contract is a 3year contract with a CPI index increase annually.

Policy Implications: Contracts that extend beyond the term of council requires council approval.

Financial Considerations: In the 2020/2021 season, there were a total of 130 hours required for sidewalk plowing at \$173.40/hour for a total cost of \$22,542.00, Based on the assumption of a similar number of events in the 2021/2022 season, The estimated cost of the contract for 2021/2022 would be approximately \$32,800.00 based on an average of 32 cycle/events, (an increase of 46%).

Recommendation: That Council award the contract for Winter Sidewalk Maintenance to Eastern Ontario Property Maintenance Services and direct staff to execute contract documents.

A handwritten signature in black ink, appearing to read 'Gordon Durr'.

Director of Operations

A handwritten signature in black ink, appearing to read 'D. S. C. A.'.

CAO

A handwritten signature in black ink, appearing to read 'Melanie Stubbs'.

Treasurer