



**TOWNSHIP OF EDWARDSBURGH CARDINAL
ACTION ITEM**

Committee: Committee of the Whole - Administration and Finance

Date: January 10, 2022

Department: Finance

Topic: Council Response to 2021 Audit Questionnaire

Purpose: To obtain council approval to respond to the auditor's letter dated November 22, 2021 that accompanied the Audit Service Plan for 2021 audit completed by MNP LLP.

Background: As part of the annual external audit of the Township, the auditors have sent a letter addressed to council requesting answers with respect to council's role of oversight of the financial reporting process. A draft response letter replicating the prior year responses is included for Committee to review and approve.

Policy Implications: The questions to council are a requirement of the annual audit and council is required to answer by February 28, 2022.

Financial Considerations: Not applicable.

Recommendation: That Committee recommend that Council authorizes the Mayor to sign the drafted response letter to the auditors as a requirement of the annual audit.

A handwritten signature in cursive script that reads 'Melanie Stubbs'.

Treasurer

A handwritten signature in cursive script that appears to read 'D. Scott'.

CAO