



TOWNSHIP OF EDWARDSBURGH CARDINAL ACTION ITEM

Committee: Special Council

Date: June 13, 2022

Department: Public Works and Administration

Topic: Newport Municipal Drain – Tender and Contract Services

Purpose: To award tender and construction services for the implementation of proposed work on the Newport Municipal Drain to Robinson Consultants.

Background: At the May 24 Regular Council meeting, Bylaw 2022-29 was passed per Section 58(1) of the Drainage Act. The next steps in the petition drain procedure are tendering and construction of the drain, subject to tendering results and award. Robinson Consultants are considered experts in the area of municipal drains that fall under the Drainage Act. See attached proposal for additional details.

Policy Implications: All expenditures over \$50,000.00 require prior Council approval. Purchases can be made through a single source for the engagement of experts on an ad hoc basis sought to provide specific advice to Council. The construction of a new municipal drain would fall under this category.

Financial Considerations: Robinson Consultants estimate the work would not exceed \$56,957.50 excluding HST. The work and level of effort was developed based on conformance with typical requirements for the construction of a Municipal Drain. All costs in the proposal are assessable to benefitting owners with the exception of Township and County Right of Way specific items and any in-house staff time. The Township's portion of the costs would be funded by the Township Municipal Drainage Expense which has a budget of \$10,000 in the 2022 budget and /or from the Township Municipal Drain Reserve that has a current balance of \$15,000.

Recommendation: That Municipal Council award the tender and construction services to Robinson Consultants to implement the proposed work on the Newport Municipal Drain at an upset cost of \$56,957.50 excluding non-rebated HST.

A handwritten signature in black ink, appearing to read 'D. S. C.', written over a horizontal line.

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