

**THE CORPORATION OF THE
TOWNSHIP OF EDWARDSBURGH CARDINAL
BY-LAW NO. 2022-**

**“A BY-LAW TO AMEND BYLAW 2019-15 BEING A BYLAW TO GOVERN THE
PROCEEDINGS OF COUNCIL AND COMMITTEES OF COUNCIL”**

WHEREAS pursuant to Subsection 238(2) of the *Municipal Act, 2001*, S.O. 2001, c.25, as amended, requires every municipality to pass a procedure by-law for governing the calling, place and proceedings of meetings; and

WHEREAS the Council of the Corporation of the Township of Edwardsburgh Cardinal passed Bylaw 2019-15, being a bylaw to govern the proceedings of Council and Committees of Council on April 22, 2019; and

WHEREAS the Council of the Corporation of the Township of Edwardsburgh Cardinal deems it advisable to amend Bylaw 2019-15 to incorporate updates for the inaugural meeting of council.

NOW THEREFORE the Council of the Corporation of the Township of Edwardsburgh Cardinal enacts as follows:

1. That Section 2, under “Council Meetings” of Bylaw 2019-15 is amended by deleting and replacing with the following:

“The Inaugural Meeting following each quadrennial election shall be held at the Township Office, Spencerville, in the Council Chambers at 11:00 a.m. on the third Monday in November.”

2. That Bylaw 2019-15 be amended by adding the following sections under the “Council Meetings” heading:

Section 3. “The Clerk shall be responsible for the content of the agenda for the Inaugural Meeting and the arrangements for the inaugural proceedings. The contents of the agenda shall be as follows:

- a. Opening of the Meeting
- b. Mayor’s Declaration of Office and Oath of Allegiance
- c. Deputy Mayor’s Declaration of Office and Oath of Allegiance
- d. Councillor’s Declaration of Office and Oath of Allegiance
- e. Mayor’s Inaugural Address
- f. Deputy Mayor’s Inaugural Address
- g. Councillor’s Inaugural Address
- h. Adjournment”

Section 4. “Every Member of Council shall make and subscribe a Declaration of Office and an Oath of Allegiance at the Inaugural Meeting of Council as per section 232(1) of the *Municipal Act, 2001*, S.O. 2001, c.25, as amended.”

Section 5. “If a Member of Council is absent, the Declaration of Office and Oath of Allegiance shall take place at the next subsequent Meeting of Council.”

3. That Sections 3 through 108 of Bylaw 2019-15 be renumbered to 6 through 111.
4. That all other provisions of Bylaw 2019-15 shall remain in force and effect.

5. That this bylaw shall come into force and effect upon final passage.

Read a first and second time in open Council this 25 day of July, 2022.

Read a third and final time, passed, signed and sealed in open Council this ____ day of _____, 2022.

Mayor

Clerk